INTOUCH PROPERTIES

Application Guidelines

1) Income must be 2.7 x the monthly rent
2) Three years since last eviction
3) No dealings with any illegal manufacture or distribution of a controlled substance
4) Two years of employment with the same company or in the same career.
5) Two years of no judgments and collections.
6) Child Support will only be counted if applicant can provide two years proof of direct deposit
7) Applicants that have a foreclosure within the last 5 years are required to pay an administration fee of $300 (non-refundable)
8) If pets are allowed, $300 for first pet and 2nd pet is an additional $200 (non-refundable)
9) Application fee is $65 for up to 2 adults. Additional $15 for each additional adult
10) Service animals are allowed with a physician’s note.
11) Self employment must provide 4 months of bank statements.
12) Information that applicant’s share must be and could be shared with the property owner at his or her request.
13) Clear copy of picture ID for all applicants and occupants 18 years or older.
14) Completed and signed authorization form for each applicant on application (not occupants)

Application Documents Required

1. Application
2. Consent form
3. Proof of Income
4. Copy of social security card
5. Copy of driver’s license
6. Copy of Section 8 voucher (if applicable)

We look forward to assisting you. If you have any questions, please feel free to contact our office at (678) 518-9014. I look forward to meeting and working with you.

Regards,

Stephanie Jester/Broker

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